



Annual Mandatory Provider Training Requirement

Neighborhood News – April 2023

Neighborhood requires that all participating providers are educated and trained on Neighborhood policies and procedures, as well as, understand Neighborhood's expectations for member care.

- **Every year, participating providers with Neighborhood must complete the annual training requirement. If you have not already done so, an authorized representative from each provider group/organization must [click here to view the training](#) (a PowerPoint presentation) and confirm your completion prior to August 31, 2023.**

After viewing and understanding the contents of the training, the authorized representative will be required to attest to their completion, as well as, attest that he/she will train his/her employees using Neighborhood's training. The attestation is completed via a brief electronic form (eForm) that is on the same webpage as the training. The following information will be submitted safely and securely through the eForm:

1. Name of the Neighborhood contracted group/entity
2. NPI of the Neighborhood contracted group/entity
3. Name and title of authorized representative of the group/entity
4. Email of the authorized representative of the group/entity
5. Phone number and website, if applicable

Thank you for your continued partnership as a contracted provider with Neighborhood. If you have any questions about this notice or the annual training requirement, please call Neighborhood Provider Services at 1-800-963-1001 or email providertraining@nhpri.org.